



Changes to Record of Employment Legislation and EP Canada Process

In keeping with EP Canada's and the film industry's "Go Green" Initiatives, we are excited to support the Government of Canada's legislative changes to Regulation 19(3) of the Employment Insurance Act, which as of March 15th, 2009 will exempt employers filing electronic ROEs from printing a paper copy for distribution to employees.

As noted on Service Canada's website: *"The Government changed the EI Regulations to respond to requests from the employer community to align the issuance of electronic ROEs with their payroll cycles. The changes will reduce the number of amended ROEs you have to issue, and will reduce your paper burden by eliminating the need to print and mail copies of electronic ROEs "* (1).

To assist the industry in transitioning to a Web-based paperless ROE environment, EP Canada will:

1. Advise the Producer Associations, Unions and other stakeholders across Canada of our green initiative to cease the paper printing of ROEs,
2. Continue to print and mail paper ROEs until **July 31st, 2009**
3. After July 31, 2009 EP Canada will assist employees in transitioning to the online ROE process; contact us directly for assistance.
4. Immediately commence printing on cheque stubs the employees EI Hours and Earnings per production and a notification of the pending changes as follows:

****Important update on Records of Employment (ROEs)****
In keeping with EP Canada's and the film industry's "Go Green" Initiatives, and changes to Employment Insurance Regulations, ROEs will no longer be mailed after July 31, 2009. ROEs will be available online in the My Service Canada Account section at www.servicecanada.com. For more information go to the Employee section at www.epcanada.com

5. Post detailed information on the new process on our website: www.epcanada.com

Our objective in the transition period is to ensure all employees have ample opportunity to sign up to the Government of Canada's "My Service Canada Account" online program. That program provides a single point of access for employees to manager their EI files, including:

- 1) 24 hour, real-time access to previously filed ROE forms
- 2) Applying for EI benefits
- 3) Update their EI information including reporting of earnings

For further details of EP Canada's transition to paperless ROEs please contact Richard Walker in Vancouver at (604) 987-2292 ext 3164 or Sante Cardinale in Toronto at (416) 923-9255 ext 279.

(1) For full details of the changes to Regulation 19(3) of the Employment Insurance Act and printing of ROEs please visit: http://www.servicecanada.gc.ca/eng/ei/employers/regulation_19.shtml